



Upload Site and Building Plans for Pine Lake Estates

Congratulations on the decision to build at Pine Lake Estates. We're here to ensure your build, including the site and building plan approval processes, is simple and quick.

Please review and complete the site and building plan approval process detailed below.

Buyer Name Closing Date
Lot Pine Lake Estates Plat

Per IV of the Pine Lake Estates Covenants (Page 7):

"Structures shall not be erected upon any Lot until site plans and building plans have first been submitted to the Declarant, its designated representative or successor for its approval of the dwelling's size and aesthetics of the exterior materials and colors to be used on the structures to be erected, and have been further approved by the City through the issuance of a City building permit. The site plan shall show the house and garage, its exterior finish and colors, fencing, light poles, driveways and any other features to be developed upon the Lot. Building plans maybe submitted to the declarant or its successors for review at any time after an Owner takes title to the lot."

Please upload PDFs only. Uploading other file types may delay the approval process.

1. Cover Sheet (Complete the information above and submit this form.)
 - a. Please name the file "**OWNER'S LAST NAME**"_"**LOT NUMBER**"_ **Cover Sheet**_"**DATE**"

2. Site Plans (including house, garage, fencing, light poles, driveways and any other features planned to be developed on the lot)
 - a. Please include notes on exterior materials, colors or anything that is important to approval of submitted plans.
 - b. Please name the file "**OWNER'S LAST NAME**"_"**LOT NUMBER**"_ **SitePlans**_"**DATE**"

3. Full Construction Building Sets with rendering of material and colors.
 - a. Please name the file "**OWNER'S LAST NAME**"_"**LOT NUMBER**"_ **Building Sets**_"**DATE**"
 - b. If colors have not been finalized, please note that they have to be submitted and approved prior to being painted.

You can upload your completed set of documents to this [link](#).

If you have any questions regarding the submission or approval process, please contact **Danielle Seifert** at danielledseifert@gmail.com or 515.208.4220.